



Ranelagh Primary

Registration Form

Child's Name: _____



Child Details

Child Legal Surname:

Child Legal Forename:

Known as:

Date of Birth:

Gender: Male Female

Birth Certificate Passport Council Tax/Tenancy Agreement 2x current Utility Bills

Address:

Parent(s) / Carer(s) Details

Mother

Surname:

Forename:

Address:

Contact Details:

Home No:

Mobile No:

Work No:

Email:

Father

Surname:

Forename:

Address:

Contact Details:

Home No:

Mobile No:

Work No:

Email:



Emergency contact details

Relation to child

Surname:

Forename:

Address:

Post code:

Contact Details:

Home No:

Mobile No:

Work No:

Relation to child

Surname:

Forename:

Address:

Post code:

Contact Details:

Home No:

Mobile No:

Work No:

Relation to child

Surname:

Forename:

Address:

Post code:

Contact Details:

Home No:

Mobile No:

Work No:



Dietary

Do any of your child(ren) receive Free School Meals ? Yes No

If yes, please hand FSM application to parent

Dietary Needs

Artificial colouring allergy

Gluten Free

Halal

Kosher food

No Dairy Produce

No Nuts of any type

No Pork

Sea food allergy

Vegetarian

Any other allergy:

Care Plan required: Yes No

Does your child receive any of the following:

Occupational Therapy: Yes No

Physiotherapy: Yes No

Speech Therapy: Yes No

Medical Practice

Name of Doctor:

Medical Centre:

Address:

Health Visiting Team:

Medical Centre:

Address:

Has your child received all their immunisations? Yes No



Does your child have any medical conditions that the school should be aware of?

Yes No

If yes,

Name of Medical Condition 1:

Name Medicine:

How many times is this medicine taken a day?

If yes,

Name of Medical Condition 2:

Name Medicine:

How many times is this medicine taken a day?

Exclusion

Has your child been excluded previously? : Yes No

If yes,

Date of when excluded? to

Has your child been PERMANENTLY excluded? : Yes No

If yes,

Date of PERMANENT exclusion?

Special Educational Needs

Does your child have any Special Educational Needs? Yes No

Does your child have a STATEMENT/1:1 support? Yes No

If yes,

Date written:

Which Local Authority (council):



SEN information

Physical or sensory impairments eg (pencil control, vision, hearing, wheelchair use)

Cognition and Learning (e.g. can child write name, count in either English/Home Language)

Speech (e.g. does the child attend any clinics, finds difficult to pronounce sounds etc)



EMERGENCY MEDICAL CONSENT FORM

In the event of any emergency (medical etc) where I cannot be located, please contact my family or friends on the following numbers.

Name	Address & Telephone Numbers

If staff are unable to contact myself or any of the above in my absence I give my permission for my son/daughter to be taken to Hospital by a member of Ranelagh staff. The duty paediatrician/doctor has my permission to administer treatment and/or medication until such times as I am available for consultation.

Mother / Father's

Signature _____

Signature Date _____



Cultural Heritage

White:

British

Irish

Eastern European

Any other white background (Please state)

Mixed:

White and Black Caribbean

White and Black African

White and Asian

Any other mixed background (Please state)

Asian or Asian British:

Indian

Pakistani

Bangladeshi

Any other Asian background (Please state)

Black or Black British

Caribbean

African

Any other Black background (Please state)

Chinese

Chinese

Any other cultural heritage (please state) i.e. Arab etc

Religion:

Buddhist Christian Hindu Jewish Muslim Sikh

Other religion _____ No Religion Refused

First Language spoken at Home _____

Any other languages spoken _____



Mode of Travel

- Bus
- Car share
- Car/Van
- Cycle
- Dedicated School Bus
- London Underground
- Metro/Tram/Rail
- Walk

Other (Please state)

Meals

- Free Meal
Please hand FSM application to parent
- Home
- Packed Lunch
- School Meal

Did your child attend a previous Playgroup or School? Yes No

If yes,

Which Playgroup or School (please state)

Parental Consent

I give permission for my child to use the internet (under supervision): Yes No

I agree that my child's work may be published on the school's website: Yes No

I give permission to the school to use my child's photograph for (Complies with Data Protection Act 1998):

Use within the school Yes No

Ranelagh website / School Projects Yes No
(As a group in local press – no individual's named)

On some occasions the local media may take pictures of your child for the newspaper relating to Awards, Community Projects, etc. A separate photo permission letter will be sent if individuals are to be identified by name.

I give permission for my child to go on educational visits - in the local area (a separate letter would be sent in case of a trip further afield)

Yes No



Use of digital images – photography and video

Ranelagh Primary School is committed to comply with the General Data Protection Regulation (GDPR) and the expected provisions of the Data Protection Act 2018 (DPA 2018) as set out in the Data Protection Bill.

We need your permission before we can photograph or make recordings of your daughter / son.

We follow the following rules for any external use of digital images:

If the pupil is named, avoid using their photograph / video footage.

If the photograph / video is used, avoid naming the pupil.

Where showcasing examples of pupils work we only use their first names, rather than their full names.

If showcasing digital video work to an external audience, we take care to ensure that pupils aren't referred to by name on the video, and that pupil's full names are not given in credits at the end of the film.

Only images of pupils in suitable dress are used.

Examples of how digital photography and video may be used include.

- Your child being photographed (by the classroom teacher, teaching assistant or another child) as part of a learning activity; e.g. photographing children at work and then sharing the pictures on the interactive whiteboard in the classroom allowing the children to see their work and make improvements.
- Your child's image for presentation purposes around the school; e.g. in school wall displays and PowerPoint © presentation to capture images around the school or in the local area as part of a project or lesson.
- Your child's image being used in a presentation about the school and its work in order to share its good practice and celebrate its achievements, which is shown to other parents, schools or educators; e.g. within a CDROM / DVD or a document sharing good practice; in out school prospectus or on our school website. If used on the school website, any picture will be of a low resolution to hinder identification. In rare events, your child's could appear in the media if a newspaper photographer or television film crew attend an event.

Note: if we, or you, actually wanted your child's image linked to their name we would contact you separately for permission; e.g. if your child won a national competition and wanted to be named in local or government literature.

Parent / Carer signature: _____ Date: _____

KS1

Think before you click

S



I will only use the Internet and email with an adult

A



I will only click on icons and links when I know they are safe

F



I will only send friendly and polite messages

E



If I see something I don't like on a screen, I will always tell an adult

My Name:

My Signature:



Acceptable Internet Use Agreement - KS2

These rules help us to be fair to others and keep everyone safe.

- I will ask permission before using the Internet.
- I will only look at or delete my own files.
- I understand that I must not bring software or disks into school without permission.
- I will only e-mail people I know, or my teacher has approved.
- The messages I send will be polite and sensible.
- I understand that I must never give my home address or phone number, or arrange to meet someone.
- I will ask for permission before opening an e-mail or an e-mail attachment sent by someone I do not know.
- I will not use Internet chat, unless it through my classroom on the MLE.
- If I see anything I am unhappy with or I receive messages I do not like, I will tell a teacher immediately.
- I understand that the school may check my computer files and the Internet sites I visit.
- I understand that if I deliberately break these rules, I may not be allowed to use the Internet or computers.

<u>Pupil:</u>	<u>Class:</u>
Pupil's Agreement: _____	
I have read and I understand the school Rules for Acceptable Internet Use. I will use the computer system and Internet in a responsible way and obey these rules at all times.	

The school may exercise its right to monitor the use of the school's computer systems, including access to web-sites, the interception of e-mail and the deletion of inappropriate materials where it believes unauthorised use of the school's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing unauthorised or unlawful text, imagery or sound.

Application for free school meals



Parent(s) / Carer(s) Details

Mother/Carer

National Insurance Number:

Date of Birth:

Father/Carer

National Insurance Number:

Date of Birth:



Thank you for completing the registration form.

Sheila Lawrenson
Head Teacher

This page is for Staff Use Only

Start Date (please also inform the parent):

Class (please also inform the parent):

Any other information:

Office Staff Use Only:

SEN / Support assessed. Start Date to be agreed with SENCO if support needed

On SIMS (ensure the 'first language' section used ONLY for languages)

Have your received the Date of Birth and National insurance number.

Received full Birth Certificate or

Received Council Tax or Tenancy Agreement

Received 2 proof of address (2 bills etc)

Weekly pattern created on SIMS Attendance (if applicable)

Label for Class book printed

Water bottle given

Trip money paid

If allergy is SENCO notified?

Member of staff inducting child:

Induction Date: